

Creating the Path Back 2020-21 COVID-19 Re-opening Action Plan



CALVARY

CHRISTIAN SCHOOL

The health and safety of students and staff is our number one priority and has guided our decisions in creating a healthy and safe environment. The Centers for Disease Control and Prevention (CDC) has recommended that school administrators encourage EVERYONE in the school and the community to practice preventive behaviors and implement COVID-19 mitigation strategies (e.g., social distancing, face covering, hand hygiene, and use of cohorting) in schools.

Introduction

This plan has been created to aid in navigating the reestablishment of our school where employees, students, and families feel safe and to reduce the impact of COVID-19 conditions upon return. It is our intention to open for full time, in-person instruction Monday-Friday. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control and Prevention (CDC), American Academy of Pediatrics (AAP) and the State of New Jersey Department of Education (NJDOE) *The Road Back*. Regular updates will be made to this plan based on information provided by the applicable federal, state and local agencies.

SOURCES:

CDC: https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html#anchor_1589931942037

AAP: <https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/>

NJDOE: <https://www.nj.gov/education/reopening/NJDOETheRoadBack.pdf>

Health and Screening Guidelines (Employee and Student)

Self-health screenings for faculty and staff will be required each day. Students need to be screened by their parents prior to coming to school each day. Temperature checks will be conducted on everyone upon entering the buildings during the day. If students or staff are experiencing a combination of the following symptoms they should not come to school and report the symptoms to the school nurse. All screening information will be kept confidential by the school.

Most common COVID 19 symptoms may include (The CDC has a list of less common symptoms for COVID19 available on their website at www.cdc.gov/coronavirus):

- Persistent Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Known close contact with a person who is lab confirmed to have COVID-19
- New loss of smell and taste
- Temperature greater than or equal to 100.0 degrees* (as per school protocol, student **MUST** remain home until fever free for 24 hours)

Please note that many of these symptoms are like those of other childhood illnesses and the seasonal flu. However, due to the COVID-19 concerns, students with a combination of these symptoms must remain home until they are symptom free for 24 hours or have a note from the doctor stating that their symptoms are not COVID-19 related and that they may return to school. If you have any questions regarding your child's symptoms, as related to school attendance, please contact Nurse Durkin at (732) 479-0702 or adurkin@ccsnj.net.

Employees:

School staff are required to wear face masks unless doing so would inhibit the individual's health. Teachers may substitute clear plastic face coverings when instructing in front of the room at an acceptable social distance. Teachers must wear a face mask when it is necessary to work in closer proximity to students.

Students:

- Parents will be required to conduct and sign a daily health screening (including temperature check) to present at drop off with their student each day. This may be in hard copy or in digital form (i.e. photo).
- Students will be required to wear a face mask (unless it would inhibit the student's health, with medical documentation) upon entering/exiting the school, while moving throughout the classroom or building during the school day, and any time the recommended social distance cannot be maintained.

Protocol for Symptomatic Staff & Students

- If an employee becomes ill with symptoms related to COVID-19 at work, they will be immediately asked to leave work and go home or to the nearest health center.
- Employees will be asked to submit a medical clearance note before returning to work.
- Students who become ill with symptoms related to COVID-19 will safely and respectfully be isolated from others.
- Students will remain in isolation with continued supervision and care until picked up by an authorized adult. **We will require someone to be available for pick-up of an ill student within 30 minutes.**
- If an individual who has spent time in school tests positive for COVID-19, we will immediately notify local health officials, who will direct our communication to staff and families that may have been affected, all the while maintaining confidentiality.
- Once the Nurse's Office and isolation area has been vacated, we will implement our cleaning protocols.

Readmittance Procedures After Recovery From COVID:

School readmittance decisions will be made based on the most up to date CDC recommendations and on a case by case basis.

The following readmittance guidelines are subject to change and are not all inclusive:

- A negative COVID-19 test result.
- 10 days after testing positive to COVID-19, fever free for 24 hours and no other symptoms.
- For asymptomatic cases, 10 days of isolation after a negative COVID-19 test and no symptoms.
- For individuals directly exposed* to COVID-19, 14 days of quarantine after exposure.
***directly exposed** is defined by the CDC as "contact within 6 feet of an infected person for at least 15 minutes".

Preventative Measures:

- Students and staff will be encouraged to wash their hands throughout the day with soap and water for at least 20 seconds.
- Avoid touching your eyes, nose, and mouth.
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Hand sanitizer and wipes consisting of at least 60% alcohol will be readily available throughout the school in spaces such as entrances, hallways, offices, and classrooms.
- Staff and all middle and high school students are encouraged to disinfect their own desk and work area before sitting down and upon leaving.
- **All cloth face coverings should be washed daily** to prevent bacteria build-up.

Maintaining a Healthy Environment

Cleaning/Sanitizing Procedures

- CDC/EPA compliant cleaning and disinfecting supplies and equipment acquired.
- High touch areas continuously sanitized throughout the school day.
- UV light sanitizers placed in the HVAC units of school buildings to reduce airborne pathogens.
- Desk barriers cleaned and wiped daily.
- Water fountains disabled or converted to bottle fill stations.
- Elementary shared learning center manipulatives will be reduced to one cohort of students a day and sanitized daily.
- Regularly scheduled EPA compliant 'sanitation fogging' will take place throughout the school in coordination with church staff.

Social Distancing During Instructional and Non-Instructional Times

Social distancing is an effective way to prevent potential infection. Employees, students, parents, and visitors should practice social distancing where possible. **Students who do not comply with health and safety protocols will be addressed on a case-by-case basis that may result in disciplinary measures and may result in removal from in person learning.**

- Students will maintain social distancing to the maximum extent practicable.
- All students and staff shall wear face covering when entering, exiting, whenever they have to move through the classroom or building and when traveling on the bus.
- Signs will be placed throughout the building highlighting social distancing standards and compliancy expectations.
- Classrooms will be structured so that student desks and work areas are spaced apart to abide by social distancing standards and equipped with CDC approved barriers.
- Students changing classrooms will be minimized and staggered to maintain social distancing.
- Teachers will rotate in and out of classes to minimize student exposure outside their cohort.
- Students will need to use their own supplies in class. No supplies will be shared.
- Bathrooms will be monitored to ensure limited capacity that adheres to social distancing guidelines.
- Locker use will be limited to storage of ***non-essential class materials (e.g., jackets, lunch, practice clothes)*** and access staggered by grades to prevent gatherings in the hallway.
- Internal hallway and classroom doors will remain open when appropriate to reduce potential contact points.
- Non-essential interactions/gatherings/meetings and visits will be avoided.
- Students will eat lunch in classrooms while maintaining food allergy protocols, where necessary. ****In an effort to address some of the social-emotional needs of our students, parents of MS & HS students may sign a waiver that will allow for their student to eat with lunch with students outside of their cohort.***
- All students will be required to bring in a bagged lunch for the first month of school. We anticipate renewing our hot lunch ordering program on October 5th.

Drop-off/Pick-up Procedures

All students will have staggered drop-off (8am-8:30am) and pick-up times from (2:40pm-3pm) based on last names. All families will receive a colored number and a designated time slot. Families that have students in both buildings will be rotated based on their ES/MS time slot. Additionally, students will have assigned entry/exit doors they will use daily to reduce congestion and allow for efficient health screenings upon entrance.

HS Drop-off & Pick-up

HS drop-off & Pick-up will be conducted at 109 White Oak Lane (High School building).

Drop-off (FOLLOW ALL POSTED SIGNS):

- Cars will enter 109 parking lot and proceed in one direction **around** the building
- 9th Grade will use Door 1 for drop-off (rear of the building)
- 10th Grade will use Door 3 for drop-off (main entrance of the high school)
- 11th Grade will use Door 1 for drop-off (rear of the building)
- 12th Grade will use Door 2* (outside Classroom 4) & Door 4* (outside Student Center) for drop-off
*based on the location of first period class
- Students will then go directly to their assigned classrooms.

Pick-up:

- Parents will not be allowed in the building for pick-up.
- Cars will park along the curb of White Oak Lane on the school side (**do not park** on Glenwood Apartments side).
- Staff will direct traffic. Please be patient and obey directions to ensure everyone's safety.
- Each family will be assigned a pick-up number. Once a parent/guardian arrives on White Oak Lane, student's numbers will be called and released for pick-up.
- *Special accommodations will be provided for those students leaving early for remote electives.*

Elementary/MS Drop-off & Pick-up

Drop-off (FOLLOW DIRECTIONS OF DESIGNATED STAFF AND ALL POSTED SIGNS):

- ES/MS students will be designated into three different groups (colors) for time slots and then assigned one of three doors to enter the building:
- Yellow Group: Last names A-G, drop off begins at 8am (once they are moved out, the next group moves in).
- Red Group: Last names H-M, drop off begins at 8:10am (will proceed to the end of White Oak Lane, turn around, and wait on the CCS side of White Oak Lane until instructed to move into parking lot and head to their designated door).
- Blue Group: Last names N-Z, drop off begins at 8:20am (will proceed to the end of White Oak Lane and wait on the side of White Oak Lane opposite CCS until instructed to move into parking lot and head to their designated door).

Pick-up:

- Above procedures remain the same for pick up.
- Yellow Group: pick-up at 2:40pm
- Red Group: pick-up at 2:50pm
- Blue Group: pick-up at 3pm

Before and After School Activities

Before Care

Before Care will be offered beginning at 7am for a limited number of students. This would include staff members and families who have applied for morning care based on need and been approved.

- Morning Care will be held in the MPR for elementary and middle school students.
- Students will be encouraged to bring electronic games and/or activities that they can do individually or with siblings.
- Areas will be designated in the MPR to allow for appropriate social distancing.
- Students must wear masks during morning care only if the room is filled to capacity or if they need to move around.
- No students will be admitted without prior approval.
- Students will be released to their classrooms at 8:15 AM.

After Care

After care will also be held in the MPR from 3:15pm – 5pm*. Families that have applied for after care will have their students escorted to the MPR at 3:05pm with charges beginning at 3:15pm. The above rules for before care will also apply for after care.

* Extensions beyond 5pm (no later than 6 pm) must be specifically requested on the application.

Families must download the [Extended Care Application](#) and submit it prior to the first day of school.

Athletics

Athletics participation will be guided by the NJSIAA; however, CCS reserves the right to put more protective and restrictive measures in place to ensure the safety of the athletes and coaches.