

123 White Oak Lane, Old Bridge, NJ 08857

 Phone: (732) 479 - 0700 \* [www.ccsnj.net](http://www.ccsnj.net)

 Admissions fax: (732) 243 - 6815 \* [info@ccsnj.net](mailto:info@ccsnj.net)

Admissions Coordinator: Melissa O'Toole \* Director Daniel Simon

**New Students**

Completion of the application process and acceptance, along with your registration fee is required for student/sibling placement.

- ☛ Application Fee (non-refundable\*): \$75 per new family
- ☛ Registration Fee (non-refundable\*): \$300 per student/sibling

**Existing Students**

Completion of online re-enrollment, paperwork and payment of fees is required for student placement.

- ☛ **Re-Enrollment Fee (non-refundable) due by February 16, 2018: \$75 per student**  
*If paid after February 16, 2018 the fee is \$125 and will increase \$25 every month thereafter per child.*
- ☛ Curriculum Fee (non-refundable) due by June 15, 2018: \$175 per student  
*Monthly payers: The curriculum fee will be automatically deducted via FACTS.*

**\*Exception:** If no seats are available for new students/siblings, the registration fee and all completed paperwork guarantees a spot on our waiting list. If the seat applied for does not become available, the registration fee can be refunded for waitlisted applicant upon written request received no later than the last business day of September.

**PLEASE NOTE THAT WE DO NOT ACCEPT CASH PAYMENTS OR POST-DATED CHECKS.**

2018-2019 TUITION CHART (see additional discounts below)						
Church Affiliation	Regular Tuition			Tuition paid in full by 6/15/18 (by check-8% discount)		
	K-5 <sup>th</sup> Grade	6 <sup>th</sup> -8 <sup>th</sup> Grade	High School	K-5 <sup>th</sup> Grade	6 <sup>th</sup> -8 <sup>th</sup> Grade	High School
Calvary Chapel Old Bridge Attendees	\$6,689	\$7,338	\$8,667	\$6,154	\$6,751	\$7,974
Family Attending Another Church Fellowship	\$7,039	\$7,723	\$9,124	\$6,476	\$7,105	\$8,394

2018-2019 TUITION CHART for PRE-K (see additional discounts below)				
Church Affiliation	Regular Tuition		Tuition paid in full by 6/15/18 (by check-8% discount)	
	5 day	3 day	5 day	3 day
Calvary Chapel Old Bridge Attendees	\$5,863	\$5,284	\$5,394	\$4,861
Family Attending Another Church Fellowship	\$6,171	\$5,561	\$5,677	\$5,116

**IMPORTANT INFORMATION**

**Pre-Pay Tuition Information**—Tuition paid in full no later than June 15, 2018 receives an (8% discount), if paid by check or money order OR a (5 % discount) if paid by credit card.

**Monthly Tuition Information**—All families choosing the monthly payment option must enroll in the automatic deduction option of the FACTS Tuition Program which deducts payments directly from your bank account. There is a ten-month option (August through May) or a twelve-month option (August through July). Families have the option of choosing the 5<sup>th</sup> or the 20<sup>th</sup> as an automatic deduction date. The FACTS Corporation assesses an annual \$45 FACTS enrollment fee which will be automatically deducted 14 days after you receive your email confirmation from FACTS. There is a \$30 fee on all returned payments. All families who are currently enrolled in the monthly payment option will be automatically re-enrolled.

**Sibling Discount Information**—Oldest child tuition follows chart above. The second child receives a 10 percent discount. The third child receives a 15 percent discount. The fourth child and beyond receives a 20 percent discount. (Sibling discount does not apply to 3-day Pre-K).

**Credit Card Information**—CCS accepts VISA/MASTERCARD/DISCOVER credit card payments for tuition when paying in full no later than June 16, 2018 (5% discount), as well as re-enrollment and registration fees.

**Returned Checks**—All returned checks will incur a \$10 fee.

**Delinquent Accounts**—Families with delinquent accounts cannot re-enroll until all financial obligations have been met. Tuition account must remain current through the end of the year in order to maintain enrollment status. Any accounts more than 30 days past due are subject to suspension of enrollment.

**Withdrawn Students**—Families withdrawing from Calvary Christian School must do so in writing indicating last day of school attendance. The tuition obligation is considered non-refundable in monthly 25% increments beginning at the end of September; such that the entire year's tuition obligation becomes non-refundable in its entirety after December 31<sup>st</sup>. Monthly payers will also be responsible for a lump sum payment for their remaining tuition payments. Student's records will be held until all financial responsibilities have been met. Written requests to be relieved of financial responsibility due to unforeseen financial hardship must be presented to the CCS Administration.

**Before/After Care Information**—Students who are not picked up by 3:15 pm are escorted to After Care. Hours of operation are 7-8 am and 3-6 pm. Cost is \$2.50 per ½ hour or any part thereof. There is an annual fee of \$20 per family assessed at time of first use.

**High School AP and Dual-Enrolled Courses**—There may be additional costs for these courses.

*Calvary Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.*

**Calvary Christian School is an accredited Pre-K through 12 educational institution of Calvary Chapel of Old Bridge.**

### ONLINE AGREEMENT AFFIRMATION

(Both parents/guardian signatures are required.)

I/We affirm and agree to accept as binding any electronic copies of my/our signatures and other electronic affirmations (available on Sycamore) pertaining to the enrollment and/or registration of my child during the online registration process on Sycamore Education, including the following:

Standards for Enrollment Agreement  
Parental/Legal Guardian Contract Agreement

Conflict Resolution Agreement  
Medical Release Agreement

Parent/Guardian Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

### MEDIATION AND BINDING ARBITRATION AGREEMENT AFFIRMATION

(Both parents/guardians signatures are required.)

I agree to attempt to resolve differences with others (other parents, teachers, school administration) by following the Biblical pattern of Matthew 18:15-17. Should I/we have unresolved issues after utilizing the Matthew 18 principle, I and Calvary Christian School/Calvary Chapel of Old Bridge agree to be bound by the following mediation and binding arbitration agreement in an attempt to resolve issues and bring reconciliation:

The parties to this agreement are Christians and believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian community in conformity with the biblical injunctions of 1 Corinthians 6:1-8, Matthew 5:23-24, and Matthew 18:15-20.

Therefore, the parties agree that any claim or dispute arising out of, or related to, this agreement or to any aspect of the relationship hereby entered into in furtherance of the education and discipleship of the named student(s), including claims under federal, state, and local statutory or common law, the law of contract, and law of tort shall be settled by biblically based mediation.

If resolution of the dispute and reconciliation do not result from mediation, the matter shall then be submitted to an independent and objective arbitrator for binding arbitration. The parties agree for the mediation and arbitration process to be conducted in accordance with the "rules of procedure for Christian conciliation." Consistent with these "rules," each party to the agreement shall agree to the selection of the arbitrator. The parties agree that if there is an impasse in the selection of the arbitrator, the Institute for Christian Conciliation division of Peacemaker Ministries of Billings, Montana [(406) 256-1583], shall be asked to provide the name of a qualified person who will serve in that capacity. Consistent with the "rules," the arbitrator shall issue a written opinion within a reasonable time.

The parties to this contract agree that these methods shall be the sole remedy for any controversy or claim that may arise and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision. The parties to this agreement have had an opportunity to consult legal counsel before signing this agreement.

Parent/Guardian Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

### TUITION OPTION SELECTION AND POLICY AFFIRMATION

(Both parents/guardians signatures are required.)

**Monthly Automatic Deduction Option (Choose Payment Cycle)**

I/We will pay my tuition monthly according to cycle selected below. I understand that by choosing this option, a \$45 fee (assessed by the FACTS Corporation) will be automatically deducted 14 days after I receive my email confirmation from FACTS. I will inform either FACTS or the school office if my banking information has changed no later than June 8, 2018.

**Choose Payment Cycle\***

- 10-month cycle with an automatic deduction beginning date of August 5, 2018 and ending May 5, 2019
- 10-month cycle with an automatic deduction beginning date of August 20, 2018 and ending May 20, 2019
- 12-month cycle with an automatic deduction beginning date of August 5, 2018 and ending July 5, 2019
- 12-month cycle with an automatic deduction beginning date of August 20, 2018 and ending July 20, 2019

**\*Families currently enrolled in the automatic deduction option:** I understand that the office will automatically re-enroll me in the FACTS automatic deduction program using the appropriate tuition amount in accordance with the CCS Registration and Tuition Policies.

**\*New Families and Families who prepaid last year and would like to enroll in the automatic deduction option:** I understand that I must go to the FACTS e-Cashier link on [www.ccsnj.net](http://www.ccsnj.net) under Parent Resources to register for automatic deduction tuition payments. I understand that the office will inform FACTS of the appropriate tuition amount which will be in accordance with the CCS Registration and Tuition policies. Registering for FACTS through e-Cashier is a condition of my enrollment.

**Prepaid Tuition Option**

I/We will prepay our family tuition no later than June 15, 2018 (8% discount by check, 5% discount by credit card). If for some reason I cannot pre-pay our family's tuition, I will go to the FACTS e-Cashier link on [www.ccsnj.net](http://www.ccsnj.net) under Parent Resources to register for automatic deduction tuition payments no later than June 8, 2018 and abide by the requirements noted in the automatic deduction option.

**I have read and agree to adhere to the CCS Registration and Tuition Policies (including the refund policy as stated in "Withdrawn Students") and the tuition options selected above.**

Parent/Guardian Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_